



St MARY'S
Diocesan School for Girls, Kloof

School Vision

To be the leading Christian school providing a holistic, values-based education that helps girls build character and equips them to thrive in life.

The following position is available at St Mary's DSG, Kloof, KwaZulu-Natal, a progressive and forward-thinking private girls' school.

THE BLUES UNIFORM SHOP - MANAGER

Date of commencement: 1 February 2024

The Blues Uniform Shop provides a full range of uniforms and related items for school. The Manager of The Blues Uniform Shop will report to the Business Manager.

Candidates who apply must meet these minimum requirements:

- 3 - 5 years of clothing retail and procurement experience
- Excellent interpersonal and communication skills
- Have a passion for customer service
- Have the ability to work independently, efficiently and with attention to detail
- Be able to work under pressure and meet deadlines
- Proven experience in managing staff and working as part of a team
- A good understanding of stock control
- Experience with POS systems and accounting
- Excellent computer and administration skills

Please complete the Application Form which can be found on the school website at www.stmarysdsg.co.za or [click here to download](#) and email to admin@stmarysdsg.co.za. Only electronic applications will be accepted. Shortlisted candidates will be contacted within 2 weeks after the closing date where your CV and relevant supporting documents will be requested. Should you not be contacted after the said date, please consider your application unsuccessful.

The closing date for applications: 27 October 2023

St Mary's is an equal opportunity employer. The School reserves the right not to make an appointment. An application will not in itself entitle the applicant to an interview or appointment and failure to meet the minimum requirements of the post will result in the applicants automatically disqualifying themselves from consideration. The successful candidate will be required to provide a police clearance certificate and be cleared on the Sexual Offenders Register. By submitting your CV and providing St Mary's DSG, Kloof ("the School") with your Personal Information, you consent to the School processing your Personal Information, which the School undertakes to process strictly in accordance with the [Section 18 Informed Consent Document](#).