



St MARY'S

Diocesan School for Girls, Kloof

P O Box 178, Kloof 3640, South Africa

High School Tel: 031-7649800

Junior Primary: 031-7649831

Senior Primary: 031-7649829

International: 27-31-7649800

Email: admin@stmarysdsg.co.za

Website: www.stmarysdsg.co.za

School Vision

To be the leading Christian school providing a holistic, values-based education that helps girls build character and equips them to thrive in life.

The following position is available at St Mary's DSG, Kloof, KwaZulu-Natal - a progressive and forward-thinking private girls' school.

High School - Deputy Head - Academics

Date of commencement - 1 January 2023

The ideal candidate should:

- Have a willingness, commitment and ability to embrace and promote the Christian ethos, values and mission of the School.
- Possess a university degree or relevant teaching qualification. SACE registration and experience in an IEB school environment are essential.
- Have management and leadership experience at a senior level within a school environment.
- Experience as a senior IEB teacher and working knowledge of IEB examination procedures is essential.
- Have excellent written and verbal communication skills.
- Experience in timetabling would be an advantage.
- Be well versed in current educational trends and philosophies as well as experience in IT integrated teaching. Familiarity with international curricula would be an advantage.

Social transformation, social justice and diversity are pivotal components of teaching and learning at St Mary's DSG. The ideal candidate must be committed to effective transformation, diversity and inclusion practices.

Please complete the Application Form which can be found on the school website at www.stmarysdsg.co.za or [click here to download](#) and email to rvisagie@stmarysdsg.co.za. Only electronic applications will be accepted. Shortlisted candidates will be contacted within 2 weeks after the closing date where your CV and relevant supporting documents will be requested. Should you not be contacted after the said date, please consider your application unsuccessful.

The closing date for applications is 24 August 2022 at 14:00.

St Mary's is an equal opportunity employer. The School reserves the right not to make an appointment. An application will not in itself entitle the applicant to an interview or appointment and failure to meet the minimum requirements of the post will result in the applicants automatically disqualifying themselves from consideration. The successful candidate will be required to provide a police clearance certificate and be cleared on the Sexual Offenders Register. By submitting your CV and providing St Mary's DSG, Kloof ("the School") with your Personal Information, you consent to the School processing your Personal Information, which the School undertakes to process strictly in accordance with the [Section 18 Informed Consent Document](#).

Service before Self, God before All

Member of the Independent Schools Association of Southern Africa
St Mary's Diocesan School for Girls, Kloof NPC
Reg. No. 2000/028893/08 • 024-420-NPO

Directors: RS Sandy (Chair), ED Boulton, PG Hurley, B Livesey, SB Main, NS Ngcobo, GA Paton, SJ Sagar,
T Soni, J P Staats, KS Thusi, MJ van der Meulen